Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT THIRUMAGAL MILLS COLLEGE**
Name of the head of the Institution	**Dr. D. Ashok Kumar**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04171220162**
Mobile no.	**9443395106**
Registered Email	**gtmc.gudiyattam@gmail.com**
Alternate Email	**gowtham_62@yahoo.com**
Address	**Government Thirumagal Mills College, Gudiyattam**
City/Town	**Vellore / Gudiyattam**
State/UT	**Tamil Nadu**
Pincode	**632602**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. D. Gowthaman**
Phone no/Alternate Phone no.	**04171220162**
Mobile no.	**9443106126**
Registered Email	**gowtham_62@gmail.com**
Alternate Email	**gtmc.gudiyattam@yahoo.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.gtmc.edu.in/AQAR2016-17.html

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.gtmc.edu.in/calendar2018/2018.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	**B+**	**80**	**2005**	**25-May-2005**	**25-May-2010**
2	**B+**	**2.55**	**2017**	**12-Sep-2017**	**11-Sep-2022**

6. Date of Establishment of IQAC

01-Oct-2010

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2017 0	0

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	<u>View File</u>
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	<u>View File</u>
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. The DCE permission is received to start new research programme in the faculty of Arts and Science. 2. The RUSA has approved the request for the infrastructure development fund. 3. The college updated its website as per the requirements of NAAC. 4. Received seed ball technique from the department of Agriculture, to green the campus. 5. Participated in the National Voters rally, to spread awareness on the right vote among the public.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To extensively green the campus.	Modern Seed ball technology has been used to green the campus.

To approach Member of Parliament for the allocation funds for the construction of open auditorium.	Honorable MP Mr. D. Raja has consented the allocate the funds for the construction of open auditorium.
To prepare the institution qualitatively towards third cycle of accreditation.	Steps are in progress to achieve the same.
To update the website as per the requirements of NAAC.	The college has updated the website.
To approach RUSA for infrastructure development funds.	The RUSA in spirit has accepted to allocate funds.
To increase the number of research programme existing in the campus.	The DCE has permitted to start new research programmes.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Governing Council	03-Oct-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2018**

Date of Submission	**06-Feb-2018**

17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution follows curriculum prescribed by Thiruvalluvar University, as it is affiliated to same. Institution at the end of each academic year instructs its staff members to submit curriculum schedule for subsequent academic year. At the beginning of each academic year Principal and HOD's at a joint session discuss the implementation of academic schedule in accordance with college calendar. The Principal of the institutions periodically check and verify the implementation of the schedule and discuss the same in the council meeting, if any pit falls are noticed. Internal assignment tests are conducted and corrected as per the plan of calendar and marks are uploaded in the department

server. Notes of lesson, plan of academic schedule are documented. Entries of marks, reviews of assignment are also documented for cross verification.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Computer Literacy Programme	NIL	16/06/2017	1	YES	Basic Computer Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MCA	COMPUTER APPLICATION	16/06/2017
BSc	MATHEMATICS, PHYSICS, CHEMISTRY, BOTANY, ZOOLOGY, COMPUTER SCIENCE	16/06/2017
BCom	COMMERCE	16/06/2017
BA	TAMIL, ENGLISH, HISTORY, ECONOMICS	16/06/2017
BBA	BUSINESS ADMINISTRATION	16/06/2017
BCA	COMPUTER APPLICATION	16/06/2017
MSc	MATHEMATICS, PHYSICS, CHEMISTRY, BOTANY, ZOOLOGY, COMPUTER SCIENCE	16/06/2017
MCom	COMMERCE	16/06/2017
MA	TAMIL, ENGLISH, ECONOMICS	16/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	875	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Department of English: 1. Skills for Employment -I, 2. Skills for Employment -II, 3. Indian Literature In English Translation, 4. Creative Writing.	16/06/2017	40

1.3.2 – Field Projects / Internships under taken during the year		
Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
At the end of each academic year, feed backs are obtain from students, Teachers, Alumni and parents. Feed back forms are prepared in consultation with the council members, to asses the institution, qualitatively and quantitatively. Feed back forms obtained from various departments are scrutinized and analysed by the committee consisting of senior faculties and head of the departments. Input received from various take holders are discussed and steps are initiated to rectify the anomalies. Feed back short received on the short fall of basic infrastructures are attended immediately. Feed back obtained on teaching methodology of staff members are discussed in the council meeting and are advice to update their skills. Staff members who do not meet the expectation of students are given preference to attend orientation and refresher programmes to update their skills. Employees grievances are addressed to the government for rectification. Parents feed backs are viewed seriously and necessary attention is given to rectify the same.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	TAMIL, ENGLISH, HISTORY, ECONOMICS	341	271	271
BSc	MATHEMATICS, PHYSICS, CHEMISTRY, BOTANY, ZOOLOGY, COMPUTER SCIENCE	518	474	474
BBA	BUSINESS ADMINISTRATION	40	40	40

BCom	COMMERCE	140	104	104
BCA	COMPUTER APPLICATION	50	50	50
MA	TAMIL, ENGLISH, HISTORY, ECONOMICS	60	29	29
MSc	MATHEMATICS, PHYSICS, CHEMISTRY, BOTANY, COMPUTER SCIENCE	124	94	94
MCom	COMMERCE	40	14	14
MCA	COMPUTER APPLICATION	15	12	12
		View File		

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1003	153	134	134	134

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
134	12	3	2	1	1
	View File of ICT Tools and resources				
	View File of E-resources and techniques used				

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Each class is responsibilities taken care of by an academic adviser. Staff in consultation with students representative of the class learn the grievances in regard to academic, basic amenities of the college, teaching methodology and coaching practices. Steps are initiated to rectify the same at the department level. Problems which need serious discussions are reported to principal for the advice. Slow learning students are given special attention to the rectify the same. Fast learns are encourage with academic input. Irregular students are monitored for their attendance and any notice discrepancies are informed to their respective parents.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1156	134	8.63

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	0	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	U07, U04, U03, U06	ODD SEM	06/11/2017	07/02/2018
BSc	U25, U28, U17, U34, U33, U18	ODD SEM	06/11/2017	07/02/2018
BCom	U10	ODD SEM	06/11/2017	07/02/2018
BBA	U08	ODD SEM	06/11/2017	07/02/2018
BCA	U09	ODD SEM	06/11/2017	07/02/2018
MA	P06, P02, P01	ODD SEM	06/11/2017	07/02/2018
MSc	P20, P21, P14, P24, P15	ODD SEM	06/11/2017	07/02/2018
MCom	P09	ODD SEM	06/11/2017	07/02/2018
MCA	P08	ODD SEM	06/11/2017	07/02/2018
BA	U07, U04, U03, U06	EVEN SEM	07/04/2018	05/07/2018
BSc	U25, U28, U17, U34, U33, U18	EVEN SEM	07/04/2018	05/07/2018
BCom	U10	EVEN SEM	07/04/2018	05/07/2018
BBA	U08	EVEN SEM	07/04/2018	05/07/2018
BCA	U09	EVEN SEM	07/04/2018	05/07/2018
MA	P06, P02, P01	EVEN SEM	07/04/2018	05/07/2018
MSc	P20, P21, P14, P24, P15	EVEN SEM	07/04/2018	05/07/2018
MCom	P09	EVEN SEM	07/04/2018	05/07/2018
MCA	P08	EVEN SEM	07/04/2018	05/07/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Periodical tests are conducted to evaluate the academic progress of the students. Assignments and projects are mandatory for the post graduate students to calibrate the ideas and innovations. Week students are identified and supplemented with coaching and training. To improve practical skills, experiments are repeated on request. Model tests are conducted before the beginning of each semester. Students are encourage to attend conferences, workshop and seminars to update their knowledge on the new frontiers of arts and science. Experts are invited to deliberate on issues of current importance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the beginning of each academic year, academic calendar is circulated among staff and students. Academic calendar is prepared matching with inputs from university academic programmes. Internal assessments and model exams are conducted on the specific date, as per the schedule of calendar. Extra Curricular and co curricular activities are performed as per the schedule. Department and College functions are carried out as per the dates of the calendar. It is ensured the universities mandate of 90 working days are followed as per the calendar. Study holidays and end semester vacations are planned according to the calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

Since the institutions is affiliated to Thiruvalluvar university, Institution does not empowered to frame syllabus. Hence program outcomes, program specific outcomes and course outcomes may kindly be referred to Thiruvalluvar university web link.

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
U07	BA	TAMIL	38	21	55.3
U04	BA	ENGLISH	33	22	66
U03	BA	ECONOMICS	121	31	25.6
U06	BA	HISTORY	24	15	62
U25	BSc	MATHEMATICS	127	34	23
U28	BSc	PHYSICS	40	22	55
U17	BSc	CHEMISTRY	83	42	50.6
U34	BSc	BOTANY	81	53	65.3
U33	BSc	ZOOLOGY	38	25	65.7
U18	BSc	COMPUTER SCIENCE	46	26	56.5
U10	BCom	COMMERCE	87	50	57
U08	BBA	BUSINESS ADMINISTRATION	35	20	57
U09	BCA	COMPUTER APPLICATIONS	47	33	70.2

P06	MA	TAMIL	15	15	100
P02	MA	ENGLISH	18	18	100
P01	MA	ECONOMICS	15	14	93.33
P20	MSc	MATHEMATICS	28	22	79
P21	MSc	PHYSICS	12	3	25
P14	MSc	CHEMISTRY	17	9	53
P24	MSc	BOTANY	17	17	100
P15	MSc	COMPUTER SCIENCE	21	19	90.4
P08	MCA	COMPUTER APPLICATION	1	1	100
P09	MCom	COMMERCE	16	16	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.gtmc.edu.in/aqar2017-18/2.7.1%20SSS%20report.html

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	0	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
MATHEMATICS	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	MATHEMATICS	1	5.97
National	COMPUTER SCIENCE	2	0.5
National	ZOOLOGY	3	0
International	ZOOLOGY	4	0
International	PHYSICS	2	2.83
National	CHEMISTRY	1	0.88
International	COMPUTER SCIENCE	1	0.6
International	COMPUTER APPLICATION	2	0.5

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	9	15	0	0

Presented papers	3	1	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	0	0
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	NIL	NIL	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

No Data Entered/Not Applicable !!!
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5.73	5.73

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	43940	5593358	639	200000	44579	5793358
Reference Books	4121	0	88	0	4209	0
Journals	49	50000	0	0	49	50000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	104	53	0	0	28	8	15	10	0
Added	0	0	0	0	0	0	0	0	0
Total	104	53	0	0	28	8	15	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
5.93	593000	27.2	2720000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Repair and maintenance of the institutional infrastructure is taken care of by Public works department. Library and sports infrastructures are maintained through internal resources. Purchase and maintenance of computers and peripheral are conserved through Computer Literacy Programme Fund. Salaries for supporting staffs, sentries, scavengers and lab attenders are generated through old students association (OSA) and parents teachers association (PTA) funds. Funds of OSA and PTA are regulated through council resolution. Funds for yearly maintenance of the infrastructure is presented to the state government through PWD. CLP fund is operated through independent council resolution. CLP council is governed by the Principal, head of the department of Computer Applications and two senior faculty members.

http://www.gtmc.edu.in/aqar2017-18/4.4.2%20procedures%20and%20polices.html

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	TAMIL MEDIUM FUND	109	411600
Financial Support from Other Sources			
a) National	0	0	0
b)International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching	05/02/2018	499	Self (Funded by State Government)
Yoga and Meditation	21/06/2017	300	NCC

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	UPSC, TNPSC, SSC and RRB Coaching Class	102	85	0	0

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Eureka Forbes	124	6	NIL	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	10	BA	ENGLISH	GOVT THIRUMAGAL MILLS COLLEGE GUIDYATTAM	MA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SLET	3
Civil Services	3
Any Other	2

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year		
Activity	Level	Number of Participants
Badminton	UNIVERSITY	1

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	NIL	National	0	0	0	0
2017	NIL	International	0	0	0	0

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

At every department a student council consisting of a secretary and join secretary is available to represent their academic and administrative grievances. The students council is constituted through unanimous nomination by student. Representative elections are not preferred to avoid friction. Representation is ensured from under graduation and post graduation equally. The gender representations are insisted through mandatory representation of fair gender. A student ambassador is available to provide an administrative and academic link with office and principal. He is the Spokesperson of the students grievances. Issues related to scholarship, fees, certificates are taken care by the office through students representatives. Academic grievances of the students are addressed immediately by department. The department functions are organised by the student representatives.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has a registered alumni association. The Alumni Associations functions through two modes. (i) as an independent organisation, (ii) as an association endorsed by the College. The independent alumni association meet as and when necessary arise. Principal and senior faculties are invited to participate to offer suggestion to improve the welfare of the college.Alumni association endorsed by the college meets once in a year. Principal being the chief coordinator convene the meeting and present the immediate needs of the college,while reeving comments and suggestions from the alumni for the development of the college. Prominent alumni facilitate the prospective students for employment generation.Beside the alumni association of the college,Certain old departments have their own alumni set up to promote their department interest.Alumni have contributed in kind and cash for the development of the department and college.Steps are being implemented to strength the alumni association to play an active role in the development of the college.

5.4.2 – No. of enrolled Alumni:

250

5.4.3 – Alumni contribution during the year (in Rupees) :

15000

5.4.4 – Meetings/activities organized by Alumni Association :

1. Programme on Communication Skills and Career guidance. 2. Goal setting. 3. Support to NSS activities.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Student secretary and joint secretary are elected through consensus and are empowered to represent the grievances.Fair gender representation is ensured to represent their specific grievances .Administration and academic are two independent wings of the institution, follows a pyramidal structure, in distribution of power. Principal being at the apex, the rest follows the hierarchy. Participatory management is ensured through fool proof system. Staff represents the grievances to principal through HODs,in turn HODs represent the same to the principal.College governing council, which is the apex body, takes care of the administration. It consists of principal and HODs of all the departments. A strong alumni association is available at the institution,meet twice yearly, to deliberate on the issues of importance and on the future growth of the institutions. The Alumni association is in the name of OSA, contributes in many ways to the academic progress of the institutions. The PTA association, meet twice every year to deliberate on the issues related to the stake holders.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Being an affiliated institution, curriculum designed by university is followed. Senior Faculties as board chairman and as an independent members contribute their expertise for the curriculum development.
Teaching and Learning	Beside conventional methods of teaching modern methodologies also implemented. Virtual class rooms, smart boards, multimedia applications are widely used as recent methodologies. Slow learners are given special importance while fast learners are supported through books and journals. Weak students are identified and given special attention to improve their performance.
Examination and Evaluation	Being an affiliated college to the university, examination and evaluation

	are carried out as per the direction of university. Beside the semester exam regular, weekly and monthly tests are conducted to evaluate the students for internal assessment. Week students are identified and given special attention to improve their performance. Question banks are circulated among students to prepare them for the exams. Hard working students are spotted and supported with special coaching to achieve their best performance in the university examinations.
Research and Development	Only in the recent time, Institutions has taken an active role in promoting research. Department of Chemistry and Physics have applied to the university to recognize it as a research department.
Library, ICT and Physical Infrastructure / Instrumentation	1. Library : Total number of books added during the year 2017-18 is 694 out of which 89 were reference books. The total cost of material purchased for the library amounts to Rs. 2 Lakhs. 2. ICT : A state government sponsored programme on Big data analytic was conducted at a cost of Rs. 5 lakhs for fifty BCA and B.Sc computer science students. Computer literacy programme (CLP). A self supported certificate course is being conducted to impart computer literacy programme to benefit 850 non-major computer science students. 3. Instrumentation worth of Rs. 5 lakhs were added to different science departments. Lab Consumable work for Rs. 6 lakhs were purchased in the science department. Towards maintenance of the instrumentation Rs.20, 000/-. Towards maintenance of the physical infrastructure Rs. 2, 20, 000/- were used. Additional amount Rs. 25 lakhs were allotted to strength the physical infrastructure.
Human Resource Management	The institution is a blend of senior (Associate Professors) and junior (Assistant Professors) faculties with almost 95 have doctorate as their qualification.Some of the assistant professors possess rich experience in research with quality and quantity publications to their credit. Administrative officials with varied background is an asset to the institution.
Industry Interaction / Collaboration	Lead role in industry collaboration is

Admission of Students	Number of students enrolled in the institutions are 1156,out of which, 1003 students are under graduates and 153 are Post graduate students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	1.Establishing communication with Autonomous bodies like NAAC, UGC and RUSA. 2. Contact with State Government Agencies such as Public Works Departments and Tamilnadu Science Forum.
Administration	1. Communication of of day to day work with joint Director office and Directorate of Collegiate Educations. 2. Contact with Treasury Department. 3. Contact with Universities Office.
Finance and Accounts	1. Transactions of fund with state Treasury Department. 2. Transactions of State and Central Scholarships. 3. Transactions of PF and CPS Account.
Student Admission and Support	1. Students admissions through self supported software. 2. Communications with University and Scientific bodies
Examination	1. Begin an affiliated college the conduct of examinations and publication of results are executed through the software provided by the university. 2. Preparation of ranking list.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	3	09/10/2017	04/11/2017	27
Orientation Programme	4	23/10/2017	11/11/2017	20
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
CPS, PF, Gratuity, Pension, Housing and Car Loan and Festival Advances.	CPS, PF, Gratuity, Pension, Housing and Car Loan, Festival Advances and Bonus.	Community Scholarships, Independent agency Scholarships, Endowment Schemes and On and Off Campus Recruitment

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Every year, State government audit is available to take care of utilization of the state funds. Officials of Regional Joint Directorate and Directorate of College Education scrutinize the funds received from the state government. Central Funds received through UGC and RUSA are subjected to verification by the officials of Account General Office. Independent Audit verification is also mandatory for the central funds and utilization certificates is submitted to endure proper utilization of funds. Utilization of OSA and PTA funds are scrutinized internally by a committee of senior faculty members and submit utilization certificate for funds utilized,as and when required.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	No		No	
Administrative	Yes	Central and State Government Audit	Yes	Self Audit

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. A Registered body of PTA functions with Principal being the Head of the association. The PTA, played an important role in bringing research programme through influences of local dignitaries. 2. On request, the association arranged Seed Balls from the department of Agriculture towards greening of the campus. 3. The association played a crucial role in the successful implementation of Road Rally towards the spreading the awareness on Right to Vote, on the voters day Rally, on request of the election commission.

6.5.3 – Development programmes for support staff (at least three)

1. Offfice and support staff are encouraged to participate in the refreshers programme, on special leave permission, to update their skills. 2. Institution sanction special attention to the wards of the support staff in procuring administration in the courses offered in the the college. 3. They are encourage to participate in the computer literacy programme to update their skills.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1)The institution brought in research programmes in various discipline. 2) Geared up the institution to maximize the performance in the third cycle of accreditation. 3) Initiated steps to maintain carbon neutrality in the campus through seed ball kernalling. 4) Participated in the voters day rally national programme sponsored by election commission of India. 5) NSS conducted special Literacy programme in the rural area on the literacy day .

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Scribes for examination	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Hand Book	01/08/2017	Code of Conduct, Dress Regulations, Punctuality and Anti-Ragging.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) The campus is declared plastic free zone. 2) Steps are being initiated to green the campus. 3) Students are encouraged to use bicycles to commute to the college. 4) Littered wastes are segregated and disposed accordingly. 5) Special programmes were conducted to spread awareness on Swatch Bharath.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Seed Ball Sowing: The institutions took up environmental issues as a major concern and initiated steps to address the same on fast track. The single advantages of the institution is its sprawling campus of 40 acres which can be put into advantage towards greening the campus. Institution in consultation with the agricultural departments availed the expertise for seed ball sowing of different wild varieties around the campus. 2. National Voters Day Rally: Institutions took a socio political initiatives to spread awareness among the public on the importance to vote and participate in the election process, which is a fundamental right of each citizen. The institution conducted a voters rally along with the participation of students, staffs, NCC, NGOs and Police with slogan and sign posts, which marked a big success.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.gtmc.edu.in/aqar2017-18/7.2.1%20best%20practices.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Rural education has been the main focus in the vision statement of the institution. Nearly 95 of the total strength of student population emerge from the rural packets, out of which 75 represents fair gender is an unique future of the college. Though most of the students are first generation learners, the drop out rate is significantly low, due to the steps initiated by the college. The institutions assist the students to avail state government scholarship which supports them financially to continue their educations. Rural transportation is a grey area in which institutions took special interest to sort out the issues with state transport authorities, to ply more services in the popular rural routes.

Provide the weblink of the institution
http://www.gtmc.edu.in/aqar2017-18/7.3.1%20performance.html

8.Future Plans of Actions for Next Academic Year

1. To construct an open auditorium. 2. To conduct cultural feast and literary festivals. 3. To organise a rally to bring awareness on global warming among public. 4. To continue greening of the campus. 5. To celebrate science day through integration the science departments. 6. To organise an exclusive alumni meet. 7. To initiate the new research programme in science and arts departments.