The procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time

For implementing policies and plans committees are constituted with a senior faculty as convener and others as members. Outcomes are reviewed, based on the feedbacks from teachers, non- teaching staff and students. Periodical meetings with heads of departments (College Governing Council) are conducted to discuss on the implementation and improvement of policies and plans. Changes are made & incorporated wherever necessary. The PTA and OSA are consulted and informed on the implementation and improvement of the plan and polices.

Academic leadership

The governing body of the college includes Principal and HOD's. The Governing body is inspirational and motivational, encourages every faculty to develop innovative insights and impart them in the academic development. Open discussions are held during the council meeting as well as in staff meeting

Teaching & Learning

Staff is provided with multimedia kids, electronic teaching aids, smart boards for quality improvement in teaching. Faculty members undergo refresher and orientation training programmes. Conferences, seminar and workshop are organized to keep in touch with recent trends. Internet facilities and library resources are provided for effective learning.

Research & Development

Research committee suggests and implement various plan to improve research activities. Faculty members and students are motivated to apply for projects. Staff are encouraged to peruse Ph.D., programmes. Faculties are advised to attend conferences, seminar and workshops.

Community engagement

Community service is rendered through various extension activities by NSS, NCC, YRC and other clubs of the institution. Some of such activities are recognised and appreciated by the government authorities.

Human resource management

Experience and expertise of Shift-I faculty members are utilized to handle classes for shift-II students. Human resource of the technical and Non-teaching staff is utilized for both Shift-I and Shift-II. Guest lecturers lend support to the institution whenever regular staff proceeds on medical leave.

The college has established an Internal Quality Assurance Cell (IQAC). The policies of the IQAC are framed to improve teaching-learning processes, research and career guidance. Promotion of campus placement, extension and physical education are also encouraged by IQAC.

The decisions of IQAC are formally approved by the college governing council. Following are the approved decisions:

➢ To encourage staff to attend refresher and orientation training programme.

➢ To promote research attitude among teachers and students through organizing seminars, conferences and workshops.

➢ To conduct on and off campus placement drives.

➢ To conduct motivation programmes for entrepreneurship.

➢ To conduct skill development programmes.

➢ To encourage non-teaching staffs to attend administrative training programs.

All the above programs were implemented and successfully completed.

IQAC utilizes the feedback received from the students and alumni for effective functioning. Feedback helps to assess the performance of teaching to rectify the infrastructure deficiency and improve the quality of administration.

IQAC conduct periodical meeting with the heads of the departments along with the Principal and the decisions arrived are intimated to the staff of different constituents.

IQAC act as a bridge between administration and academic functionalities. IQAC in coordination with governing council of the college frame and schedules varies academic and administrative activities for every year.

The feedback mechanisms assist in reviewing teaching and learning process. Heads the various departments review the academic performance of students through class tests, term tests and model tests and report the outcome. Based on the discussion, outcomes of weaker students are identified and suggested for remedial coaching. Remedial coaching improved performance of students in the university exams.

Institution communicates its quality assurance policies, mechanisms and outcomes are conveyed through meetings to the respective bodies involved in the quality sustenance. IQAC plays a prominent role in communicating the quality sustenance programms. PTA and OSA platforms are utilized to convey the quality assurance policies to stake holders. Intra and inter

department meetings are held to discuss the policies of institution. Ward tutor platform plays a significant role in disseminating the policies to the students.

Industry interaction

Departments having research programme are advised to interact with industry to carry out research projects by the students. Placement cell of the college keeps in touch with the entrepreneurs and industry people, to conduct placement drive.